

# CHARTER TRUSTEES FOR THE CITY OF DURHAM

At the **Meeting** of the **Charter Trustees for the City of Durham** held in the Council Chamber on Monday 29 April 2024 at 2.00 pm

**Present:** The Right Worshipful the Mayor of Durham, L Mavin (in the Chair) and Councillors L Brown, J Elmer, C Fletcher, D Freeman, A Hopgood, L Hovvels, G Hutchinson, E Mavin, D Nicholls, R Ormerod, E Scott, M Simmons, A Simpson, P Taylor and M Wilkes

## 1 Apologies for Absence

Apologies for absence were received from Councillors J Blakey, O Gunn, D Hall and M Wilson.

## 2 Minutes

The minutes of the meeting held on 6 December 2023 were confirmed as a correct record and signed by the Mayor.

## 3 Declarations of interest

There were no declarations of interest.

## 4 Nominations for the Mayor and Deputy Mayor

The Mayor asked Trustees for nominations for the Mayor and Deputy Mayor of Durham for the Municipal Year 2024/25 prior to their formal appointment at the Annual Meeting.

Moved by Councillor E Scott and seconded by Councillor C Fletcher, that Councillor Liz Brown be nominated Mayor of Durham for the ensuring Municipal Year 2024/25.

Moved by Councillor A Hopgood and seconded by Councillor E Mavin, that Councillor Gary Hutchinson be nominated Deputy Mayor of Durham for the ensuring Municipal Year 2024/25.

### **Resolved:**

- (i) That Councillor Liz Brown be nominated Mayor of Durham for Municipal Year 2024/25 and be formally appointed at the Annual meeting;
- (ii) That Councillor Gary Hutchinson be nominated Deputy Mayor of Durham for Municipal Year 2024/25 and be formally appointed at the Annual meeting.

## **5 Yearly Approval of Risk Assessment of Governance Arrangements**

Charter Trustees considered a report of the Clerk to the Charter Trustees that requested approval of the Risk Assessment governance arrangements for the Charter Trustees for the City of Durham (for copy see file of minutes).

The Clerk advised that following the yearly review, it was considered that the document needed some revision to bring it into line with best practice and to remove references to obsolete bodies such as the Audit Commission. It was also considered that Charter Trustees should be given the opportunity to consider the Risk Assessment at an earlier point in the financial year, rather than at the end. With that in mind, it was recommended that a further report be considered to the first meeting after the AGM.

### **Resolved:**

- (i) That the Risk Assessment for governance arrangements for year end March 2024 be approved;
- (ii) That Charter Trustees receive a further report in June.

## **6 Exclusion of the Public**

### **Resolved:**

That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act.

## **7 Appointment of the Pant Master**

Charter Trustees considered a report of the Clerk to the Charter Trustees that provided details of expressions of interest received for the appointment of Pant Master (for copy see file of minutes).

### **Resolved:**

That Mr James Lee be appointed as Pant Master.